



**BIDDEFORD
RECREATION**

Families enrolled in Cub Care now have the option to choose either a monthly or daily payment format for the year! Families will commit to one payment format for the year. This guide provides details on both options to allow families to select which is best for them!

CUB CARE 2026-2027 PAYMENT OPTIONS

ENROLLED FAMILIES MAY CHOOSE FROM THE FOLLOWING PAYMENT OPTIONS:

MONTHLY

- ✓ Includes all regular school days
- ✓ +Wednesday Early Release Days
- ✓ Sibling discount: \$15.00 off
- ✓ Automated Billing & Payment Plan

\$375/month

Payment Plans will be set up with the Rec Office during week of August 24th and billed monthly through June 2027

DAILY



- ✓ Available all regular school days
- ✓ +Wednesday Early Release Days
- ✓ Discounting is not available
- ✓ Manual Online Payments

\$22/day

Payment Deadline: no later than noon of day needed, paid via online account. Daily option opens August 28th

CUBCARE@BIDDEFORDMAINE.ORG



207-283-0841



J. RICHARD MARTIN COMMUNITY CENTER
189 Alfred Street, Biddeford



PAYMENTS & ENROLLMENT:
www.biddefordrec.com



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PAYMENT OPTION ONE



BILLING GUIDE: MONTHLY PAYMENTS

BEST OPTION FOR FAMILIES WHO NEED CONSISTENT CARE MONDAY-FRIDAY

Invoicing Process for Monthly Billing: Now that your enrollment is complete, your online household account will be invoiced in August for the entire school year. You will see the invoice processed under Balances on your account; please note, this balance will be paid in increments through a payment plan process (see next step) and is not required to be paid in full upfront.

Monthly Fees are always \$375.00! We have reviewed the school calendar for the year and developed an average monthly fee to make the billing process streamlined and consistent for families.

- Your monthly tuition includes all regular after school days and Wednesday Early Release Days.
- Holidays, vacation weeks, and Early Release on weekdays other than Wednesday are not included; see next page for our full Cub Care closure schedule.
- Vacation Weeks will be available to register for separately during the school year when offered.

Payment Plans: payment plans are required for the monthly tuition option. This requires you to contact the office to set up a billing arrangement. Payment plans are customizable, allowing families to choose deduction schedules and withdrawal dates that meet your personal financial needs.

To set up your payment plan:

- 1. Payment Plans will be set up between August 24-August 27, 2026**
 - a. Advanced payments made in early August can be paid manually if preferred to pay earlier.**
- 2. Call the Biddeford Recreation Office at (207) 283-0841**
- 3. Summer Office Hours: Monday-Thursday: 8:30am-5:00pm (closed Fridays)**
- 4. Deadline: Thursday, August 27, 2026**

Payment Plans are Mandatory:

- To avoid interruption of services, please make sure payment plans are current and card information on file is always up to date.
- Online household accounts enrolled in Cub Care that do not have a payment plan in place or have consistent declining transactions will be suspended and program participation will be paused; this will be updated once payment plans are arranged with the main office.

Discounts: The monthly tuition option allows for sibling discounts. Sibling discounts are \$15.00 and will automatically be applied during the invoicing process.



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PAYMENT OPTION TWO

BILLING GUIDE: DAILY PAYMENTS

BEST OPTION FOR FAMILIES WHO NEED OCCASIONAL CARE OR LESS THAN 5 DAYS PER WEEK

Flexibility: our daily payment option allows families to choose which days your child will attend, without requiring a commitment to all five days per week. We also allow for variable schedules, so you may choose to register for different days needed each week/month depending on your needs, or skip weeks altogether. *A minimum commitment of 10 days attending Cub Care per month is required, with the exception of months that include vacation weeks.*

Daily Fees are \$22.00, and follow the same schedule of availability as the monthly tuition. This fee is a flat rate, and unfortunately does not allow for sibling discounts.

Daily Payment Options will be available starting Friday, August 28th, 2026.

Instructions for Daily Payments:

- Log-in to your household account at www.biddefordrec.com
- Select your child in your household account
- Under "Programs", click on "Cub Care Tuition Payments"
- In this Program page, choose the activity called "After School Cub Care Payments 2026-2027"
- Choose the Daily Option under payments
- You will be prompted to select the day(s) needed; you may choose to purchase as many days needed up to one month at a time.
- **IMPORTANT:** *For families with multiple children attending, this step will need to be repeated.*

Here are some sample ideas for when to make payments:

Example 1: Paying for today by 12:00PM to meet attendance deadlines

Example 2: Paying every Friday for days needed in the next week

Example 3: Paying once per month for all days needed in that month

Manual Payments: because this option provides the most flexibility of all payment options, it requires families to pay manually in advance of days needed. The daily deadline is 12:00PM, which allows us to prepare for that day's program and attendance.

***Please note:** *payments received after 12:00PM or missed altogether will be subject to a \$5.00 late fee billed to your account. Any child that arrives to our program who is not on the list for that day will result in a phone call to parents/guardians to confirm they were meant to attend the program.*

School notification: if your child's Cub Care attendance will vary, parents are responsible for informing the school of their schedule to make sure their pick-up or transportation needs are clear.



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